

# **NATIONAL BATTLEFIELDS COMMISSION**

## **Statement of Management Responsibility**

### **Future-Oriented Statement of Operations (unaudited)**

**For the year ending March 31<sup>st</sup>, 2019**

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Responsibility for the compilation, content, and presentation of the accompanying future-oriented financial information for the years ended March 31<sup>st</sup>, 2018 and 2019 rests with departmental management.

Management is responsible for the information contained in future-oriented financial information and for the process of developing assumptions. Assumptions are based upon information available and known to management as at December 31<sup>st</sup>, 2017 and reflect current business and economic conditions, and assume a continuation of current governmental priorities and consistency in departmental mandate and strategic objectives. Much of the future-oriented financial information is based on these assumptions, best estimates, and judgment and gives due consideration to materiality. At the time of preparation of these statements, management believes the estimates and assumptions to be reasonable. However, as with all such assumptions, there is a measure of uncertainty surrounding them. This uncertainty increases as the forecast horizon extends.

The actual results achieved for the fiscal years covered in the accompanying future-oriented financial information will vary from the information presented and the variations may be material.

The Future-oriented Financial Statements for The National Battlefields Commission have not been audited.

The original version was signed by :  
Michèle Gagné  
Secretary

Quebec, Canada  
January 30, 2018

The original version was signed by :  
Bernard Laquerre  
Director of administration

Quebec, Canada  
January 30, 2018

The National Battlefields Commission  
 Future-Oriented Statement of Operations (unaudited)  
 for the year ending March 31  
 (in dollars)

	Forecast Results 2017-18	Planned Results 2018-19
<b>Expenses</b>		
Conservation and Development	2,519,144	2,375,539
Public Education and Services	1,152,796	1,075,665
Internal Services	6,815,456	7,888,669
<b>Total expenses</b>	<b>10,487,396</b>	<b>11,339,873</b>
<b>Revenues</b>		
Parking	1,300,000	1,200,000
Educational activities and welcoming of visitors	575,000	600,000
Rent	185,200	85,000
Other revenues	190,000	172,000
<b>Total revenues</b>	<b>2,250,200</b>	<b>2,057,000</b>
Excess of costs on income	(38,439)	(1,038)
(Excess of income on costs) (note 5)		
<b>Net cost of operations before government funding</b>	<b>8,275,635</b>	<b>9,281,835</b>

The accompanying notes form an integral part of the Future-Oriented Statement of Operations.

## **Notes to the Future-Oriented Statement of Operations (unaudited)**

### **1. Methodology and significant assumptions**

The Future-Oriented Statement of Operations has been prepared on the basis of government priorities and departmental plans as described in the Departmental Plan.

The information in the forecast results for fiscal year 2017–18 is based on actual results as at December, 31<sup>st</sup> 2017 and on forecasts for the remainder of the fiscal year. Forecasts have been made for the planned results for the 2018-19 fiscal year.

The main assumptions underlying the forecasts are as follows:

- The department's activities will remain substantially the same as in the previous year.
- Expenses and revenues, including the determination of amounts internal and external to the government, are based on experience. The general historical pattern is expected to continue.
- Estimated year end information for 2017-18 is used as the opening position for the 2018-19 forecasts.

These assumptions are made as at December, 31<sup>st</sup> 2017.

### **2. Variations and changes to the forecast financial information**

Although every attempt has been made to forecast final results for the remainder of 2017–18 and for 2018–19, actual results achieved for both years are likely to differ from the forecast information presented, and this variation could be material.

In preparing this Future-Oriented Statement of Operations, the National Battlefields Commission (NBC) has made estimates and assumptions about the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are based on past experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances, and are continually evaluated.

Factors that could lead to material differences between the Future-Oriented Statement of Operations and the historical statement of operations include:

- The timing and the amount of acquisitions and disposals of property, plant and equipment, which may affect gains, losses and amortization expense;
- The implementation of new collective agreements;
- Economic conditions, which may affect the amount of revenue earned;
- Other changes to the operating budget, such as new initiatives or technical adjustments later in the fiscal year.

After the Departmental plan is tabled in Parliament, the NBC will not be updating the forecasts for any changes in financial resources made in ensuing supplementary estimates. Variances will be explained in the Departmental Results Report.

### **3. Summary of significant accounting policies**

The Future-Oriented Statement of Operations has been prepared using the Treasury Board Accounting Standard 1.2 that came into effect for the 2017-18 fiscal year and subsequent years, which are based on Canadian public sector accounting standards. The presentation and results using the stated accounting policies do not result in any significant differences from Canadian public sector accounting standards.

Significant accounting policies are as follows:

#### ***a) Expenses***

The department records expenses on an accrual basis.

Expenses for the NBC's operations are recorded when goods are received or services are rendered, including employer contributions to health and dental insurance plans and worker's compensation, which are recorded as expenses at their estimated cost. Vacation pay and compensatory leave, as well as severance benefits, are accrued, and expenses are recorded as the benefits are earned by employees under their respective terms of employment.

Expenses also include amortization of tangible capital assets, which are capitalized at their acquisition cost. Amortization of tangible capital assets is done on a straight-line basis over the estimated useful life of the asset.

#### ***b) Revenues***

Revenues are accounted for in the period in which the underlying transaction or event that gave rise to the revenue takes place.

### **4. Parliamentary authorities**

The NBC is financed mostly by the Government of Canada through parliamentary authorities. Financial reporting of authorities provided to the NBC differs from financial reporting according to generally accepted accounting principles because authorities are based mainly on cash flow requirements. Items recognized in the Future-Oriented Statement of Operations in one year may be funded through parliamentary authorities in prior, current, or future years. Accordingly, the NBC has different net cost of operations for the year on a government funding basis than on an accrual accounting basis. The differences are reconciled in the following tables:

**a) Reconciliation of net cost of operations to requested authorities (in dollars)**

	Forecast Results 2017-18	Planned Results 2018-19
<b>Net cost of operations before government funding</b>	8,275,635	9,281,835
Adjustments for items affecting net cost of operations but not affecting authorities :		
Amortization of tangible capitals assets	(1,120,370)	(1,184,391)
Services provided without charge by other departments	(305,074)	(305,074)
Decrease in vacation pay and compensatory leave	10,000	10,000
Decrease in employee future benefits	11,740	85,047
Cost related to the Commission Trust Fund	(55,477)	(16,000)
Non-tax income	2,193,200	2,000,000
Income from the Commission Trust Fund	17,038	17,038
Total items affecting net cost of operations but not affecting authorities	751,057	606,620
Adjustment for items not affecting net cost of operations but affecting authorities :		
Acquisition of tangible capital assets	79,547	445,000
Total items not affecting net cost of operations but affecting authorities	79,547	445,000
<b>Current year authorities used</b>	<b>9,106,238</b>	<b>10,333,455</b>

**b) Authorities provided and used (in dollars)**

	Forecast Results 2017-18	Planned Results 2018-19
<b>Authorities provided</b>		
Canadian Heritage :		
Operating and capital expenditures	6,481,673	7,991,879
Statutory-Contribution to employee benefit plans	343,166	341,576
Expenditures corresponding to sub-section 29.1(1) of the FAA	2,281,400	2,000,000
<b>Current year authorities used</b>	<b>9,106,239</b>	<b>10,333,455</b>

## 5. The National Battlefields Commission Trust Fund

When the NBC was created, a Trust fund was established for the receipt of moneys from individuals, municipal corporations, provincial governments and others, for the purpose of acquiring and preserving the great historic battlefields in Quebec. Since September 1984, the Trust fund has been governed by subsection 9.1 of the *Act respecting the National Battlefields in Quebec*, which authorizes such amounts to be spent for the purpose for which they were given to the NBC. The income and cost are included in the future-oriented Statement of Operations of the NBC and are detailed as follows:

	Forecast Results 2017-18	Planned Results 2018-19
	(in dollars)	
Cost		
Acquisition of tangible capital assets	2,686	0
Amortization of tangible capital assets	33,170	33,707
Professional services	52,791	16,000
<b>Total of cost</b>	<b>52,170</b>	<b>49,170</b>
Revenues		
Interest	3,918	3,918
Miscellaneous	13,120	13,120
<b>Total of revenues</b>	<b>17,038</b>	<b>17,038</b>
Adjustments for items not affecting authorities:		
Amortization of tangible capital assets	33,170	33,707
<b>Excess of cost on income (Excess of income on costs)</b>	<b>38,439</b>	<b>(1,038)</b>
Balance at beginning of the year	814,422	775,983
<b>Balance at end of year, deposited with the Receiver General for Canada</b>	<b>775,983</b>	<b>777,021</b>